



**ធនាគារ ស្ថាបនា**  
SATHAPANA BANK

## Assistant, ATM Operations

Based in Head Office, Cambodia.

### Responsibilities

- Cooperate with relevant departments and vendor on ATM maintenance
- Cooperate with other department on monitoring the availability of services or transactions via all ATM machines
- Facilitate with branches and relevant department regarding to ATM physical securities and
- Keep monitoring/ supporting cash replenishment.
- Responding on daily job with ATM Team and branches
- Direct call in/out to/from branches
- Onsite support new ATM deployment/ replacement to branches and/or offsite.
- Onsite/ off-site support ATM maintenance.
- Issue Tracking and Monitoring support via CCU & Other related team
- Keep monitoring all ATM to improve ATM UP Time.
- ATM monthly reconcile report review from all branches.
- Other tasks assigned by Unit Manager from time to time.

### Qualifications

- Fresh Graduate
- Sound knowledge in financial service.
- Hard working, commitment and willing to learn new thing.
- Good Communication skill and strong team player
- Good in verbal and written English
- Good at English and Microsoft Office (Words, Excel, and PowerPoint) Interested candidates are encouraged to apply via [job@sathapana.com.kh](mailto:job@sathapana.com.kh)
- For more information, please contact us at 023/ 081 999 010/ 096 257 9666 or go to <https://www.sathapana.com.kh/careers/job-opportunity/>