



**ធនាគារ ស្ថាបនា**  
SATHAPANA BANK

## Officer, Tax Accounting

Based in Phnom Penh, Cambodia.

### Responsibilities

- Prepare and file tax returns requirement of e-filing from general department of taxation (GDT)
- Ensure that all tax reporting is declared on time
- Respond for technical support for tax-related transactions
- Ensure that both hard and soft copies of tax files and documentation are properly kept and well-Maintained for authorized personnel
- Assist the team with various aspects of engagements
- Support all branches any issue relevant bank transactions
- Coordinate audits by various taxation authorities, External and Internal Audits

### Qualifications

- Bachelor's degree in Accounting, Finance and Banking, or other related fields
- Good understanding of Law of Taxation and Corporate income tax
- At least 2 years of relevant tax experience.
- Be a fast and pro-active learner.
- Have integrity and teamwork spirit.
- Be able to work under pressure and to tight deadlines.
- Have an excellent English communication skill

### To Apply

- Interested candidates are encouraged to apply via [job@sathapana.com.kh](mailto:job@sathapana.com.kh)
- For more information, please contact us at 023/ 081 999 010/ 096 258 0666 or go to <https://www.sathapana.com.kh/careers/job-opportunity/>